



## **Risk Assessment**

### **Leisure Vehicle servicing. Viral disease contamination. Revision 15.01.21**

What are the identified hazard points	Who might be harmed and how	What action is required prior to process and by who	What action is required during process and by who	What action is required post process and by who	Level of risk
The vehicle may be contaminated, externally.	<p>Engineer – contaminated surfaces</p> <p>Engineer – Security devices</p>	<p>Engineer – to request customer has no physical contact with caravan for 72 hours prior to visit if possible. If not possible then extra cleaning may be required.</p> <p>Engineer – wash hands thoroughly using soap/sanitise hands</p> <p>Engineer- To remove security devices</p>	<p>Engineer - Request customer stays 2 meters away from caravan</p> <p>Engineer - Consider a tape cordon</p> <p>Engineer - Consider wearing gloves</p> <p>Engineer – avoid touching face especially eyes, nose &amp; mouth</p>	<p>Engineer – wipe contact areas. Door &amp; locker handles, hitch area.</p> <p>Engineer - spray or wipe security devices and fitting area for customer to refit devices.</p>	Low
The vehicle may be contaminated internally	Engineer – contaminated surfaces	<p>Engineer – to request customer has no physical contact with caravan for 72 hours prior if possible. If not possible eg customer is holidaying in vehicle, then customer requested to open all doors &amp; windows &amp; then leave the vehicle when the engineer arrives. In this instance extra sanitation will be required.</p> <p>Engineer – wash hands thoroughly using soap/sanitise hands</p>	<p>Engineer - Request customer stays 2 metres away from caravan</p> <p>Engineer - Consider a tape cordon</p> <p>Engineer - Consider wearing gloves. Engineer to wear a mask inside the vehicle.</p> <p>Engineer – avoid touching face especially eyes, nose &amp; mouth, Wear a face mask.</p>	<p>Engineer – spray or wipe contact areas and surfaces with appropriate sanitiser i.e. Steri 7 or similar</p> <p>Engineer – to instruct customer does not enter caravan for as long as possible &amp; to leave doors &amp; windows open for as long as possible.</p>	Low

What are the identified hazard points	Who might be harmed and how	What action is required prior to process and by who	What action is required during process and by who	What action is required post process and by who	Level of risk
The customer may be contaminated	Engineer – physical and airborne droplets	Engineer - ask if customer or family is symptomatic. If yes cancel the job			Low
The keys may be contaminated	Engineer – physical risk	<p>Engineer – wash hands thoroughly using soap/sanitise hands</p> <p>engineer – spray sterilise keys on the ground</p> <p>engineer – UV treatment of keys. Place UV box on ground, withdraw 2 x metres then ask customer to place keys in box then withdraw 2 metres. Engineer wearing gloves to operate UV box</p>	Engineer – avoid touching face especially eyes, nose & mouth	<p>engineer – spray sterilise keys on the ground</p> <p>engineer – UV treatment of keys. Place UV box on ground, operate the UV box, open box, open box then withdraws 2 x metres.</p> <p>Customer - customer to remove the keys.</p> <p>Engineer - to close and wipe box.</p>	Low
Any passer-by or other persons may be contaminated	Engineer -risk of physical and airborne contamination from the general public	Engineer – establish if area is public or private property.	<p>Engineer – consider aborting job public area</p> <p>Engineer - Consider a tape cordon</p>		Low

What are the identified hazard points	Who might be harmed and how	What action is required prior to process and by who	What action is required during process and by who	What action is required post process and by who	Level of risk
The service practitioner may be contaminated	Customer and the community – risk of virus contamination public - the customer	Engineer – if you or member of your household are symptomatic then stay at home, choose life, don't do the job.			Low
Documentation contamination	Engineer – risk of physical contamination  Customer – risk of physical contamination	Engineer – wash hands thoroughly using soap/sanitise hands  Engineer – to instruct customer that the service book is left in an obvious location in the caravan.	Engineer – to stamp book and book to be left in caravan.  Engineer – to either leave service reports and invoice with the service book or to email both to customer  Engineer – avoid touching face especially eyes, nose & mouth	Customer – not to enter the caravan for 72 hours if possible. If not possible then suggest customer leaves doors & windows open for as long as is possible.	Low
Payment process contamination	Engineer – risk of physical contamination from cash or card	Engineer – wash hands thoroughly using soap/sanitise hands  Engineer – offer contactless card payment or BAC's online payment	Engineer – offer contactless card payment or BAC's online payment  Engineer – take cash by using the UV box if one is available.  Engineer – avoid touching face especially eyes, nose & mouth	Engineer – take cash by using the UV box if one is available.  Engineer - to wipe payment devices  Engineer – wipe UV device	Low

This risk assessment applies to ..... (name of business)

Date: .....: Signed by .....